

Window advertisement for Newspapers

	<p>INDIAN NATIONAL SCIENCE ACADEMY Bahadur Shah Zafar Marg, New Delhi-110002</p>
<p><u>RECRUITMENT NOTICE</u></p> <p>Indian National Science Academy invites applications for various posts on contract basis for a period of one year. Detailed terms and conditions are available on INSA website www.insaindia.res.in. Willing candidates fulfilling the eligibility criteria may appear in the Academy at 10.30 a.m. on 03.03.2023 with applications and supporting documents.</p> <p>Dy. Executive Director –I (F & A)</p>	

CIRCULAR

Subject: Engagement of contractual manpower in Indian National Science Academy

Applications are invited for following posts on Contractual basis for a period of one year:

1.	Project Scientist- 01 Academic Educational Qualification and Experience PhD in Science. Post PhD work experience of five years in Science/scientific administration in Govt. organization/reputed organization. Age Limit Not exceeding 50 years as on 03.03.2023 Remuneration Rs. 70,000/- per month (consolidated)
2.	Sr. Project Associate - 02 Academic Educational Qualification and Experience Master's degree in Science having three years' experience in Govt organization/reputed organization Age Limit Not exceeding 45 years as on 03.03.2023 Remuneration Rs. 55,000/- per month (consolidated)
3.	Project Associate - 02 Academic Educational Qualification and Experience Master's degree in Science/Commerce/Arts having two years' experience in administration/ Finance of Govt organization/reputed organization Or Retired person from Government organization. Age Limit Not exceeding 40 years as on 03.03.2023 and 65 years for retired persons as on 03.03.2023 Remuneration Rs. 50,000/- per month (consolidated)
	How to Apply Application in the prescribed format in Annexure-II (complete in all respects) along with all the required documents must be brought on the date of interview. In case of retired person, PPO copy and last pay certificate must be brought on the date of interview. No other mode of application will be accepted.
	Reporting time for Walk in interview on 03.03.2023 at 10.30 am

2. Interested and eligible candidates who fulfill the above mentioned criteria may apply.

3. Candidates are required to come for Walk-in-interview will duly filled application in prescribed format along with a recent passport size photograph and bring all certificates/testimonials in original and a set of self-attested photocopies of the same, in support of age, qualification and experience for verification. Incomplete application in any form will be rejected.

(Sunil Zokarkar)
Dy. Executive Director-I (F & A)

General Terms and Conditions:

1. **Period of engagement:** a) Engagement shall be for a period of 1 year.
2. The candidates selected will be paid fixed remuneration (consolidated salary) and no other allowances and benefits will be paid.
3. **Leave:** (a) Contractual manpower will be entitled for 1 day leave each calendar month.
(b) No remuneration for the period of absence in excess of the admissible leave will be paid to the contractual manpower. Un-availed leave cannot be carried forward nor encashed.
4. **Confidentiality and Integrity:** (a) Intellectual Property Rights (IPR) of all information/data collected as well as deliverables produced for the Academy shall remain with the Academy.
(b) Contractual manpower shall not, directly or indirectly, communicate or reveal to any person or persons any matter collected for the purpose of his/her assignment or during the course of his/her assignment, without the express written consent of the Academy.
(c) Contractual manpower shall not represent or give opinion or advice in any matter which is adverse to the interest of this Academy. He/she is not permitted to take up any other assignment during his/her period of engagement.
5. **Termination of Engagement:** (a) The engagement of contractual manpower is purely on temporary basis and they will not be entitled for any benefit/compensation/absorption/regularization of service in the Academy.
(b) The Academy may terminate the engagement of contractual manpower on the following conditions:
 - (i) The contractual manpower is unable to address the assigned work.
 - (ii) The quality of work is not to the satisfaction of the Academy.
 - (iii) The contractual manpower fails in timely achievement of the milestones as decided by the Academy.
 - (iv) The contractual manpower is found lacking in honesty and integrity.

(c) The contractual manpower will give one month notice for leaving the services of the Academy. Engagement may be terminated at any time by the Academy without assigning any reason and without prior notice.

(d) The contractual manpower will hand over all the documents, keys and all official equipments etc. if any, to the Academy and submit a No Objection Certificate before the final payment is released by the Academy.
6. **Selection Procedure:** Based on qualification, experience and outcome of interview, the candidate will be selected.
7. **Other Conditions:** a) The application form is available on Academy's website www.insaindia.res.in under the head 'Career'.
b) Candidates are required to possess a valid active email ID and mobile number which is to be filled in the application form correctly and legible. The Academy will not be responsible for bouncing of any mail sent to the candidates.
c) The Academy has the right to cancel the advertisement, and not go for engagement of Contractual manpower, at any stage. It may accept or reject any or all applications, without giving any reasons thereof, whatsoever.
d) The Academy has the right to review these guidelines as and when the circumstances warrant, with the approval of the Competent Authority.

ANNEXURE –II**APPLICATION FOR ENGAGEMENT OF PROJECT SCIENTIST/SENIOR PROJECT
ASSOCIATE/PROJECT ASSOCIATE ON CONTRACTUAL BASIS**

To,
The Deputy Executive Director-I (F & A),
Indian National Science Academy,
Bahadur Shah Zafar Marg,
New Delhi-110002

Affix self
attested
recent
Passport Size
Photograph

Sir,
With reference to the Adv. No. _____ dated _____, my application for engagement as _____ in Indian National Science Academy may kindly be accepted. My details are given below:

CURRICULUM VITAE

S.No.	Particulars	To be filled by the Applicant
1.	Name (in BLOCK letters)	
2.	Father's /Husband's Name	
3.	Date of Birth	
4.	Telephone/Mobile Number	
5.	Email Address	
6.	Address for communication	
7.	Permanent Address	
8.	Present Age (yy/mm)	
9.	Date of joining Gol service	
10.	Date of Retirement	
11.	Post from which retired	
12.	Name of the Ministry/Department from which retired	
13.	Last pay drawn (enclose copy)	
14.	PPO Number (enclose copy)	

15.	Educational/Technical Qualification	
16.	Nature of duties attended while in service/Experience*	
17.	Details of computer knowledge	

*Attach additional sheet if required.

The information furnished above is true. I have carefully read the terms and conditions mentioned in Annexure- I and are acceptable to me. I certify that no disciplinary/criminal proceedings are pending against me, as on date.

Place
Date

(Signature of the Applicant)