

INDIAN NATIONAL SCIENCE ACADEMY

F-1

Bahadur Shah Zafar Marg, New Delhi 110 002

Claim Bill

Financial Year _____

First Installment _____

Second Installment _____

(To be submitted in DUPLICATE along with Expenditure Statement)

- 1 INSA Sanction No. _____ dated _____ for the Financial Year _____.
2. a) Name of the Research Professor/Senior Scientist/Hon. Scientist and the address
b) Date of Joining:
3. a) Title of Research Project
b) Annual Report of.Submitted/Not submitted/N.A.
previous year: (Please tick mark)
- 4 Details of Grant Sanctions To be claimed from the Academy:

Particulars	Salary/Honorarium	Contingency	Total
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- a) Amount sanctioned (current year)
- b) Amount related during previous Year
- c) Grant utilized up to _____
- d) Unspent balance, if any of the
previous year.
- e) Net amount claimed.

6. Certified that the amount claimed in this bill will be utilized for the purpose for which it has been sanctioned and audited statement of expenditure will be furnished as soon as possible.

Countersignature
of the Head of
Institution with
Designation and
Seal.

Signature
(Research Professor/Senior Scientist)

FOR OFFICE USE

INDIAN NATIONAL SCIENCE ACADEMY
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STATEMENT OF EXPENDITURE FOR THE YEAR _____
(To be submitted in Duplicate)

1. Name of the Programme:
2. Name of the Senior Scientist and the address of the host institution.
3. Implementation date
4. Title of Research Project
5. Grants:
 - a) Self

Particulars	Honorarium	Contingency	Total
Balance B/F			
Grant sanctioned for the current year			
Grant released during the previous year			
Grant utilized (upto _____)			
Unspent Balance (as on _____)			

Countersignature
of the Institute
Office Stamp

Signature
(Senior Scientist)

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LEAVE RECORD

I, -----
working as -----
Taken a total of ----- days leave in the
Calendar year -----.

Signature
(Research Professor /Senior Scientist)

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Annual renewal for INSA Research Professor/Senior Scientist Fellowship
Annual Progress Report Proforma for

(To be submitted in duplicate at the end of each Calender year)

ANNUAL PROGRESS REPORT for the year _____

1. Name
2. Address of the host Institute.
3. Date of joining
4. Title of Research work
5. Report of work done during the period (upto 1000 words) with a Summary (upto 200 words).
6. Any deviation from the original plan may be pointed out along with its nature
7. Plan of work for next year (up to 100 words)
8. Number of Research Paper/s/books/monograph/published/accepted for publication (Please attach reprints).
9. Details of the visit abroad in connection with the work/to attend meetings
10. Association with any Scientific Body.
11. Other Academic involvements:
(Please specify)
 - Membership of the Committees

- Referring of the Research Papers
- Evaluation of Research Projects
- Involvement in Science Promotion activities
- Editorial responsibilities
- Any other

13. Honours/Awards received during the period.

Signature
(Senior Scientist)

Date:
Place: